

**CENTRAL EGLINTON CHILDREN'S CENTRE  
PHOTOGRAPH, VIDEO AND AUDIO RECORDING POLICY**

**Date Policy and Procedures Established: July 26, 2022**

**Date Policy and Procedures Updated: January 31, 2023, March 6, 2024**

From time to time, we may take photographs, use videos, or make audio recordings of CECC's children. The photographs etc. will be used for activities, Storypark or displays in our classrooms, and for our emergency field trip binders. They will not be used for any other reason, without parent/guardian permission.

When the children are under CECC's supervision, i.e., in the classroom, playground or on excursions, parents/guardians may not take photographs of any children, other than their own. It is understood that at special events families may take photographs, or videos of the performance or activities.

Student teachers may only take photos under the direct supervision of their cooperating teacher. The photos must not include the faces or identifiable traits of the children.

This information is included in the Family Handbook and CECC's consent forms.

We keep the photographs we have taken of the children for our archives.